

# How MailRoom ToolKit works

*Integrated address cleaning and mail preparation*

MailRoom  
ToolKit



Featuring COM  
technology

## Cleaned and corrected addresses, postal presorting and barcoded labels all from within your original database!

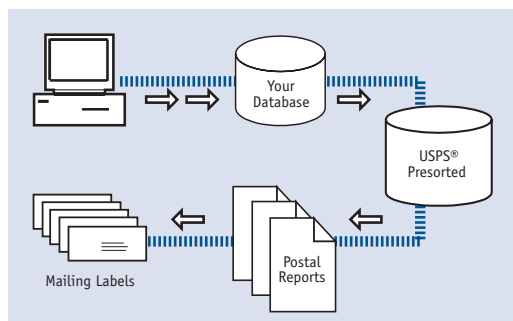
When it comes to addresses, think of MailRoom ToolKit as your database assistant. By using simple setup wizards, or by adding a small amount of Visual Basic code to your application, MailRoom ToolKit can access the key elements of your address database. Once installed, it cleans the address data you've entered, and becomes your postal authority when it's time to prepare a mailing.

MailRoom ToolKit can easily standardize the spellings and abbreviations used in your address data. It can also speed entry by automatically filling in such fields as city and state.

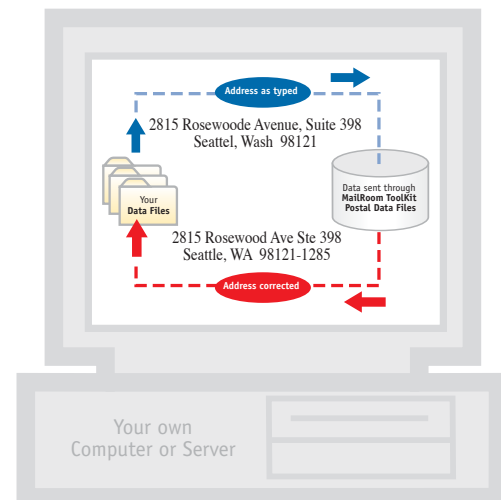
When you're ready to submit a mailing to the United States Postal Service®, MailRoom ToolKit will automate the entire process by presorting the list, printing required postal reports and barcoded labels.

### Here's what it does for your database:

- Increases address accuracy
- Reduces returned mail & packages
- Qualifies your mailings for presort discounts
- Streamlines postal preparation
- Saves on address correction fees
- Prints barcoded address labels plus sack or tray tags
- Integrates in minutes, using COM technology
- Adds Change-of-Address data via the Internet



Postal Preparation



Address Cleaning

### A COM-based integrated solution:

MailRoom ToolKit is built upon COM technology, which makes deployment easy within a number of different environments, and simplifies ongoing maintenance.

- Installs instantly inside Microsoft Office (Access, Excel & Word) and includes its own toolbar
- Offers compatibility with COM-friendly applications and databases
- Has an interface accessible using VBA, C/C++, FoxPro, Paradox, SQL, Oracle, PowerBuilder and others
- Includes a server system that communicates with multiple operating systems via TCP/IP

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